



Anguilla Financial Services Commission  
Section 12C of the Non-Profit Organisations Regulations, R.R.A. P98-2

**ANNUAL NON-PROFIT ORGANISATION (“NPO”) CFT RETURN**

**1. What is the purpose of this return?**  
 The information collected from this form will be used to understand the risks of abuse for terrorist financing in the NPO sector. The information provided in this return should be for the prior calendar year. You can find a copy of this form on the Commission’s website: [fsc.org.ai](http://fsc.org.ai)

*If there have been changes in information provided by the NPO to the Commission in its original registration application, the NPO must complete and submit the “NPO Notice of Change Form”.*

**1.1 Who should complete this form?**  
 The Secretary of the non-profit organisation should complete this form.

**1.2 How to submit this form?**  
 The form and supporting documents can be submitted electronically to the Commission via email at [info@afsc.ai](mailto:info@afsc.ai) or the physical copy of the form can be submitted to the Commission's office.

<b>2. Organisational Details</b>	
<b>2.1 Name of Organisation</b>	
<b>2.2 NPO Registration No.</b>	
<b>2.3 Have there been any changes to the NPO’s particulars for the year in question? <i>If yes, please complete and submit an NPO Notice of Change, if your NPO has not already.</i></b>	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>2.4 Reporting Period</b>	

<b>3. Know Your Donors</b>		
<b>3.1 Does your NPO have a longstanding relationship with donors?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>3.2 Is the NPO aware of any public concerns being raised about the donors or their activities?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>3.3 In what form(s) is funds being received?</b>		
Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Bank Transfer <input type="checkbox"/> Foreign Currency (incl. USD) <input type="checkbox"/> Virtual Assets <input type="checkbox"/> Via MoneyGram/Western Union <input type="checkbox"/> Card Payments <input type="checkbox"/> Other ( <i>please describe</i> ) <input type="checkbox"/>		
<b>3.4 Has your NPO received any unusual donations?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>3.5 Has your NPO received any substantial one-off donations?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

<b>3.6 Have any donations been received from an unknown source?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>3.7 Have any donations been received from international sources?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>3.8 If you answered yes to 3.7, please indicate the country of origin of the international sources.</b>		
<b>3.9 Have any donations been received with conditions attached?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>3.10 If you answered yes to 3.9, which condition(s) was imposed?</b>		
Funds are only to be retained by the NPO for a certain period and then returned to the donor with the NPO retaining the interest <input type="checkbox"/>		
A particular third party be used to apply the funds <input type="checkbox"/>		
Funds be applied for the benefit of specific individuals, either directly or indirectly <input type="checkbox"/>		
Other ( <i>please describe</i> ) <input type="checkbox"/>		
<b>4. Know Your Beneficiaries</b>		
<b>4.1 Does your NPO know how its beneficiaries use the funds or other resources provided to them?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>4.2 Has your NPO received any unusual requests from your beneficiaries?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>4.3 Are any of your NPO's beneficiaries located outside of Anguilla?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>4.4 If you answered yes to 4.3, please indicate the countries where your beneficiaries are located.</b>		
<b>4.5 In what form(s) is funds being sent?</b>		
Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Bank Transfer <input type="checkbox"/> Foreign Currency <input type="checkbox"/> Virtual Assets <input type="checkbox"/>		
Via MoneyGram/Western Union <input type="checkbox"/> Card Payments <input type="checkbox"/> Other ( <i>please describe</i> ) <input type="checkbox"/>		
<b>5. Know Your Partners</b>		
<b>5.1 Does your NPO work with any partners (e.g. other organisations) in carrying out its objectives?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>5.2 If you answered yes to 5.1, please indicate the countries where your partners are located.</b>		
<b>5.3 Does your NPO have a longstanding relationship with your partners?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>5.4 How are partner relationships established?</b>		
Written Agreement <input type="checkbox"/> Verbal agreement <input type="checkbox"/> Other ( <i>please describe</i> ) <input type="checkbox"/>		
<b>5.5 Have any partners had undue influence on your NPO's activities?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

## 6. Financial Statements

Please complete the below pro-forma financial statements (Balance Sheet and Income Statement).

### Balance Sheet

(In Eastern Caribbean dollars rounded to the nearest hundred)

ASSETS		
	Year-End	Previous Year-End
Cash in Hand		
Cash at Bank		
Accounts Receivable		
Contribution Receivable		
Grants Receivable		
Prepaid Expenses		
Inventories		
Investments (e.g. Term Deposits)		
Furniture and Equipment		
Land and Building		
Vehicles		
Other Assets		
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>\$</b>
LIABILITIES		
Borrowings		
Accounts Payable		
Other Liabilities		
<b>TOTAL LIABILITIES</b>	<b>\$</b>	<b>\$</b>

### Income and Expenditures for the financial year

(In Eastern Caribbean dollars rounded to the nearest hundred)

INCOME		
	Year-end	Previous Year-end
Income received from fundraising activities/donations		
Members' Contributions		
Grants received from the Government of Anguilla		
Other Grants awarded to NPO		
Income received from programmes		
Interest on income derived from investments		
Gain (Loss) on Sale of Assets		
Other income		
<b>TOTAL INCOME</b>	<b>\$</b>	<b>\$</b>



**8. Declaration by person submitting this Form**

*Caution: It is a criminal offence to make a false or misleading statement in order to register. If you have made a false or misleading statement on this form, you could be prosecuted.*

I declare that:

- to the best of my knowledge and belief all the information I have given in this application is correct;
- I understand that non-compliance with the NPO Regulations may be met with criminal prosecution;
- I have read and understand the caution above; and
- I understand that where there is a change in any information provided to the NPO Supervisor, whether the information was provided before or after its registration, it is a requirement under sections 6 and 10 the NPO Regulations to submit to the NPO Supervisor a notice of change form in the form specified on the website of the Commission or any other public forum operated by the Commission, as soon as reasonably practicable.

Name	Position in the Organisation
Signature	Date