



Anguilla Financial Services Commission
Section 10 of the Non-Profit Organisations Regulations, R.R.A. P98-2

NOTICE OF CHANGE TO NON-PROFIT ORGANISATION (“NPO”) FORM

1. What is the purpose of this form?

This form is to be used to notify the Commission of changes in information previously provided by the NPO to the Commission at the time of submitting its registration application or any other information provided since being registered. You can find a copy of this form on the Commission’s website: fsc.org.ai

1.1 Who should complete this form?

The Secretary of the non-profit organisation should complete this form.

1.2 How to submit this form?

The application and supporting documents can be submitted electronically to the Commission via email at info@afsc.ai or the physical copy of the form can be submitted to the Commission's office.

2. Organisational Details

2.1 Name of Organisation

2.2 NPO Registration No.

2.3 Changes to Name of Organisation *Please state the new name of the organisation and indicate the reason for the change in name.*

Reason for changing name:

2.4 Changes to the Structure of the NPO *If there have been changes to the structure of the NPO, please tick the box which best describes its current structure.*

Trust Limited by shares Limited by guarantee Friendly Society
Foundation Other (*please describe*)

2.5 Changes to the Incorporation Status of the NPO

Incorporated Unincorporated

2.6 If incorporated, please provide the below information. Please also provide the register of directors and shareholders, if appropriate.

Name of Company

Date of Incorporation

Incorporation No.

Registered Agent

Registered Office

Contact Details of Registered Agent

2.7 Changes to the Contact Details for Organisation	Physical Address	Mailing Address
	Contact Person	Telephone
	Email	Website

2.7.1 Changes to address for the service of notices and other documents, if not incorporated

2.7.2 Changes to physical address where the NPO keeps its records

2.8 Changes to the NPO's affiliation with other corporate bodies and structures

Yes No

Name

Physical Address

Mailing Address

Email

Telephone

Website

2.9 Changes to the Financial Year End	
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2.10 Changes to the Category of NPO (Tick relevant box)
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Charitable <input type="checkbox"/>	Religious <input type="checkbox"/>	Cultural <input type="checkbox"/>	Educational <input type="checkbox"/>	Social <input type="checkbox"/>
Fraternal <input type="checkbox"/>	Other (<i>please describe</i>) <input type="checkbox"/>			

2.11 Changes to the Purpose of the NPO

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2.12 Changes to Objectives of the NPO
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2.13 Changes to the Nature and Extent of activities of the NPO

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2.14 Changes to the country/countries the organisation's activities is carried out in
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3. Executive Officers Details

3.1 Changes to the number (or minimum and maximum number) of executive officers Please state the current number.

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3.2 Changes to Executive Officer Details (Outgoing) Please provide the details of the outgoing officers.

Name	Date of Departure	Reason for Departure
Name	Date of Departure	Reason for Departure

Name	Date of Departure	Reason for Departure
Name	Date of Departure	Reason for Departure
Name	Date of Departure	Reason for Departure

3.3 Changes to Executive Officer Details (Incoming) Please provide the details of the incoming officers and a copy of their passport.

Name	Date of Birth	Nationality
Position in the Organisation and Date of Appointment	Physical Address	

Mailing Address	Email	Telephone

Website

Name	Date of Birth	Nationality
Position in the Organisation and Date of Appointment	Physical Address	

Mailing Address	Email	Telephone

Website

Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone
Website			
Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone
Website			
Name		Date of Birth	Nationality
Position in the Organisation		Physical Address	
Mailing Address	Email		Telephone
Website			

3.4 Have any of the incoming officers ever been convicted of any criminal offence (excluding minor traffic offences)?

Yes No

3.5 Have any of the incoming officers ever been arrested, detained, charged, indicted or summoned to answer for any criminal offence of which the result is still pending?

Yes No

3.6 If you have answered yes to either 3.4 or 3.5, please give details (list all cases without exception).

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4. Declaration by person submitting this Application

Caution: It is a criminal offence to make a false or misleading statement in order to register. If you have made a false or misleading statement on this form, you could be prosecuted.

I declare that:

- to the best of my knowledge and belief all the information I have given in this application is correct;
- I understand that non-compliance with the NPO Regulations may be met with criminal prosecution;
- I have read and understand the caution above; and
- I understand that where there is a change in any information provided to the NPO Supervisor, whether the information was provided before or after its registration, it is a requirement under sections 6 and 10 the NPO Regulations to submit to the NPO Supervisor a notice of change form in the form specified on the website of the Commission or any other public forum operated by the Commission, as soon as reasonably practicable.

Name	Position in the Organisation
Signature	Date

APPENDIX

Checklist	
Copy of the NPO's Certificate and/or Articles of Incorporation (<i>if applicable</i>)	
Proof of dissolution or discontinuation as an incorporated NPO (<i>if applicable</i>)	
Copy of NPO's revised constitution and any other revised governing documents (<i>if applicable</i>)	
Copy of Government-issued Photo ID (e.g. passport) for each incoming Executive Officer listed in section 3 of this Form (<i>if applicable</i>)	